

UNITED UNITARIAN UNIVERSALIST CONGREGATION
Board of Trustees

MEETING MINUTES
August 17, 2021

TRUSTEES PRESENT via Zoom Video Conference

Rev. David Kraemer (non-voting ex-officio)	
Meg Whaley, President	Stewart Kernes, Personnel Liaison
[Open position]	Lisa Rosenthal, Treasurer
Dave Mack, Secretary	Sandy Zingler, Member at Large (absent)

VIRTUAL CHALICE LIGHTING 5:06pm

JUNE MEETING MINUTES – Approved unanimously

MINISTERS REPORT (see the original report for complete details)

Rev. David offered a huge thanks to Meg Whaley for coordinating/leading/facilitating/delivering services this summer.

Rev. David officiated at Emma Koeppel & Rick Blonn's wedding. A memorial service will be held on September 15 for Barb Johnson, who passed away July 8.

Approximately ten church members contributed furniture and furnishings and/or helped deliver them to Tyrone Smith at his new apartment in Milwaukee.

TREASURER'S REPORT (see the financial dashboard and P&L report)

Church income continues to exceed expenses. The Minister's Benevolence Fund has received several substantial contributions. Easy Tithe reporting issues have been resolved.

ADDITIONAL TOPICS

The search to identify a replacement for Nicole Warner on the Board continues. A list of candidates will be developed, and Dave M will call them in order. The goal is to have the new Board member in place before the September Board meeting.

The candidate who accepted our offer for the Office Administrator position withdrew due to family commitments. Patty Vanderpoel will continue to serve, which is greatly appreciated. Consideration is being given to moving the QuickBooks responsibility out of the Office Administrator job responsibilities and creating a new position focusing on that. It was agreed that rebranding activities will be paused until after the Administrator position is filled.

Holding Barb Johnson's memorial in the church was unanimously approved. It was agreed that masks will be required other than while eating and vaccination will be highly recommended. The Board unanimously approved purchasing air purifier(s) for use in the Fellowship Hall during the memorial lunch (and other places

in the building in the future). The Board requested that the Building & Grounds committee verify that the partially removed stairs carpet does not present a trip or slip hazard for Barb's memorial.

Despite a contractual commitment, the carpet company says they can't install basement stairs carpet without removal of the stairlift, which costs roughly \$1000. In addition, our stairlift service company indicates re-installation of the existing chair lift is not possible due to new conveyance codes, and our chairlift can't be upgraded. A new chairlift would cost approximately \$15,000. The Board asked the Building and Grounds Committee to try to find a way to replace the carpet without removing the stairlift, such as the B&G suggestion to coat the stair area under the stairlift with epoxy or polyaspartic and install a carpet runner

It was agreed that the Board meeting minutes format will be unchanged, but that a Board action item list will be maintained by Dave M.

TOPICS FOR NEXT BOARD MEETING

- Fall Auction

UPCOMING

- Next Board meeting – September 14 5:30pm Zoom
- Water communion – September 12, 10:30am, in-person at Horeb Springs Park
- Barb Johnson's memorial service – September 15, in-person at church
- Board Retreat – timing & location to be determined
- Fall Auction – October 23, location to be determined

EXTINGUISH CHALICE 6:35pm